



भारतीय प्रौद्योगिकी संस्थान इंदौर
Indian Institute of Technology Indore
सिमरोल, खंडवा रोड़ इंदौर – 453552
Simrol, Khandwa Road, Indore- 453552

Notice Inviting Tender
for
ANNUAL RATE CONTRACT FOR
PLUMBING ITEMS

Materials Management Section
IIT Indore
4th Floor Western Wing (Toward's Gate-1)
Abhinandan Building, Simrol
Khandwa Road, Indore- 453552
Tel.: 0731-6603408/3551, Email: mms@iiti.ac.in
Website: www.iiti.ac.in

प्रशासनिक अधिकारी
Administrative Officer
भारतीय प्रौद्योगिकी संस्थान इंदौर
Indian Institute of Technology Indore



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Indian Institute of Technology Indore (IITI) is a statutory body and one of premier institutions of science & technical education under Ministry of Human Resource Development, Government of India. IITI is established through the Institute of Technology Act, 1961 and (Amendment) Act 2012 passed by the Parliament with an intent to impart education and undertake research, consultancy and other related services from Indore as part of Government of India's initiative and policy proposal to extend and expand the reach and horizon of science and technology education in the state of Madhya Pradesh.

Indian Institute of Technology Indore (IITI) invites sealed tender from reputed, eligible and qualified firms for the ANNUAL RATE CONTRACT FOR PLUMBING ITEMS as per schedule, specifications and as per the terms and conditions mentioned in this tender document.

For any other clarification/detail, you may feel free to talk to the MM Section on 0731-6603408/3551. Offers strictly in accordance with the NIT with relevant documents appended there to will be considered and evaluated for further discussion. Offers not meeting the requirements may not be considered for further discussion.

IITI reserves the right to:

- Reject any or all the tenders without assigning any reason whatsoever;
- Not bind himself to accept the lowest or any tender; and
- Accept the whole or any part of the tender and the tenderer shall be bound to perform the same at the rates quoted. Canvassing in connection with tender/quotation is strictly prohibited. Tender details can be viewed in the website www.iiti.ac.in.

Administrative Officer (MM)

Schedule of Requirements

Description	Details
Download of NIT	December 31, 2020
Last date for receipt of NIT	January 22, 2021 on or before 3.00 PM
Date and Time of Opening of NIT	January 22, 2021 on or before 3.30 PM
Tender Validity	The bids submitted by the firm should be valid for 90 days
Security Deposit	For due performance of his/their obligations under the contract, The successful bidder shall have to deposit @3% of total value of work order as Security Deposit/Performance Guarantee at the time of award of contract which shall remain valid for the entire period of the engagement and no interest shall be paid upon the same. This security deposit is to be furnished in the form of Bank Guarantee as per the format furnished by the Institute from any of the Nationalized Banks or SBI or from any one of the scheduled banks. The security deposit will be forfeited in case of breach of contract. After successful completion of the contract, the security deposit will be refunded within 30 days after adjusting dues if any to the IITI from the Contractor.
Tender to be submitted in	Tender Box at Ground Floor, Abhinandan Building, IIT Indore, Khandwa Road, Simrol, Indore- 453552
Tender Validity	The bids submitted by the firm should be valid for 180 days
All the communications with respect to the tender shall be addressed to:	Administrative Officer (MMS) IIT Indore, 4th Floor Western Wing (Toward's Gate-1) Abhinandan Building, Khandwa Road, Simrol, Indore- 453552 Tel.: 0731-6603408/3551 Email: mms@iiti.ac.in

The bidders shall send sealed proposal super scribing "Notice Inviting Tender for ANNUAL RATE CONTRACT FOR PLUMBING ITEMS" with NIT No. and Due Date.

Administrative Officer (MM)

INSTRUCTION TO BIDDERS (ITB)

1. **Submission of tender:** Proposal should be submitted in single envelope.
2. **Envelope:** Signed and sealed entire NIT, Annexure I and Terms & Conditions.
3. The firm should give the acceptance of the NIT including scope of supply.
4. Failure to fulfill any of the conditions laid down renders the tender invalid.

GENERAL TERMS & CONDITIONS:

1. **Bid Security (EMD):** Earnest Money Deposit (EMD / Bid Security (BS) has to be submitted by bidders except those who are registered with:-
 - (i) Micro and Small Enterprises (MSEs)
 - (ii) Central Purchase Organization (CPO)
 - (iii) Concerned Ministry / Department.
 - (iv) Startups as recognized by Department of Industrial Policy & Promotion (DIPP).

➤ In such case, copy of the certificate showing registration with the above mentioned institutions to be submitted along with proposal.
2. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tenderer stipulate any condition of his own, such conditional tender is liable to be rejected.
3. IITI reserves the right to reject any tender/bid wholly or partly without assigning any reason.
4. The Technical Committee constituted by the IITI shall have the right to verify the particulars furnished by the bidder independently.
5. Tenderer shall take into account all costs including installation, commissioning, cartage etc. for giving delivery of material at site i.e. IIT Indore before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained.
6. The item should be delivered at IIT Indore, Khandwa Road, Simrol, Indore and the supplier shall be responsible for any damage during the transit of goods.
7. The bidders may submit duly filled and completed bidding document ONLINE as per instruction contained in the bidding documents. Incomplete bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
8. All the documents pertaining to the Firm/company submitted by the tenderer should bear the name and Address, as recorded in the Tender Form. In case of any variation, it should be specifically clarified, as to whether the changes have been duly notified to the respective Authority and proof of acceptance by the Authority must be attached with the respective document submitted by the tenderer.
9. **Location/Site Details:** IIT Indore, Khandwa Road, Simrol, Indore – 453552.
10. Any time after award of work, the Institute may abandon or reduce the scope of work for any reason whatsoever and hence not require the whole or any part of the items to be carried out, the Agency shall have no claim to any payment of compensation or otherwise whatsoever.
11. In all matters, the orders/interpretation of the Competent Authority of the Institute shall be final & binding on the Agency.

12. In case of non-compliance of any of the clause/terms, the Institute will have the right to impose penalty as deemed fit and engage new Agencies, and also forfeit the Performance Guarantee in full or in part.
13. The Commission reserves the right to terminate the contract at anytime without assigning any reason and also to refuse services of any contract worker of the firm without assigning any reasons.
14. The instructions about bidding given in this advertisement and the Tender Documents should be read thoroughly before bidding.
15. This office does not pledge itself and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and the firm shall provide the same at the rate quoted. The firm shall be at liberty to tender for the whole or any portion or to state in the tender that the rate quoted shall apply only if the entire shifting is taken from the firm.
16. IITI reserves the right to call for techno-commercial/price negotiations. The company should depute competent representative for such discussion/negotiations whenever called for and he shall be competent to take on the spot decisions.
17. IIT Indore is green zone campus; hence, after Shifting and completion of the work supplier should take back the waste packing material such as plastic, wrapping paper and toxic material. Further, any wooden packing material to be handed over to store.
18. For any dispute, the place of jurisdiction shall be Indore, India only.
19. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
20. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
21. **Place of Delivery & Schedule:** IIT Indore, SIMROL, Khandwa Road, Indore – 453552 and should be delivered within schedule.
22. **Escalation:** Normally no escalation in any form will be entertained during the tenure of the Annual Rate Contract. However in case of increase in taxes, duties & govt. levies then the same will be considered for payment subject to claim & production of documentary evidence.
23. **Specification of item:** Item quoted shall be as per the make, size, type mentioned in our Price Bid to this tender. Offers of other make shall not be considered.
24. **Contract Period:** The contract period of ARC shall be one year and same may be extended based on performance review.
25. **Maintenance of stock:** Successful tenderer shall maintain adequate stock of the material at all times during the validity period of Rate Contract for prompt delivery to the Institute at short notice. Separate supply orders will be placed as and when requirement arises. Material shall be supplied immediately after placement of supply order irrespective of order quantity.

- 26. Performance Assessment:** Based on the performance of the firm in terms of delivery, quality and other requirements the services will be continued/ retained. Each requirement will be made against specific order released by the institute.
- 27. Termination of Contract:** The IIT Indore, reserves the right to terminate the contract simultaneously or at any time during the period of this contract with one or more Firms.
- 28. Guarantee/ Warranty:** The equipment should be covered comprehensive on-site warranty against any manufacturing defect for a period 01 year from the date of successful installation and acceptance or as mentioned in Chapter 6. In case any part or whole of the equipment is found to be defective during the guarantee period, then the same will have to be replaced/repaired free of cost at our premises. Warranty certificate should be submitted with the bill(s).
- 29. Fall Clause:** During the currency of the Contract, charges for supply of items to any other Central/State Govt. Public Sector Undertaking, etc. should not be at rates lower than the price offered to the IIT Indore OR should there be any reduction in charges during this period, the prices charged to the Institute shall correspondingly be reduced for the IIT Indore, also.
- 30. Inspection:** Before dispatch the materials, the Vendor will give sufficient advance notice of the date in writing on which the goods will be ready for inspection. The Vendor also shall provide the purchaser all necessary facilities for pre-dispatch inspection. If due to any reasons, it is not possible on the part of the purchaser to visit the plant/ site of the Vendor for inspection of the items, the Vendor shall share the detailed schematic diagram, pictures of item and the details as required by the IITI.
- 31. Proof of Registration OR OEM Certificate/ Sole Distributorship Certificate MUST be attached.**
- 32. No correspondence/discussion/visits whatsoever will be entertained on the subject unless specifically called by this office after opening the tenders for technical discussions/ price negotiations. Any violation of this will render the quotations invalid and the firm is liable to be blacklisted.**
- 33. IITI reserves the right to call for techno-commercial/price negotiations. The company should depute competent representative for such discussion/negotiations whenever called for and he shall be competent to take on the spot decisions.**
- 34. IITI does not bind itself to accept the lowest or any tender and may cancel / withdraw the tender without assigning any reason and no claim whatsoever, for any reason arising out of such action, will be entertained by IITI.**
- 35. Liquidated Damages:** - As Time is the essence of an order, the date of delivery should be strictly adhered to, otherwise the delivery in full or in part may not be accepted and penalty for late delivery will be imposed @ 0.5% (Half Percent) per week subject to a maximum of 10% of the total value of supply order & beyond 10% subject to approval of IITI. In case of delay in installation and Commissioning, Inspection, Certification etc. also the same rate of penalty shall be leviable.
- 36. IITI reserves the right to modify/alter/insertion or deletion on any part of the tender document to ensure fulfillment of its material & service requirement at any stage.**
- 37. The instructions about bidding given in this advertisement and the Tender Documents should be read thoroughly before bidding. IIT Indore reserves the right to accept or reject any or all quotations at any stage without assigning any reason whatsoever it may be.**

Annexure-I**DETAILS OF THE BIDDER**

Sl. No.	Description	Details of the Firm
1.	Name of the Bidder	
2.	Address of the Registered Office	
3.	Contact No. & Email Id	
4.	PAN No. (PAN Card should be attached with the Proposal)	
5.	Incorporation Certificate of the Firm(Should be attached with the Proposal):	
6.	GST registration no. (Should be attached with the Proposal)	
7.	Details of Owner/Proprietor/partners of the firm	
9.	Legal Constitution of Applicant: (Public Limited/Private Limited/Partnership/Proprietorship etc.)	
a.	Status / Constitution of the firm:	
b.	Registration No (Copy of the certificate should be attached with the Proposal)	
10.	Previous experience of Service of 'Similar Projects', if any:	
a.	Relevant Experience (Documents to be attached)	
b.	Achievements in the Relevant Field	

Proposals without required information or enclosures are liable to be rejected

Signature of the Bidder

Seal

Annexure-II**PART – II -PRICE BID***Firm should submit the Price bid on Firm's/ Company Letter Head***'ANNUAL RATE CONTRACT FOR PLUMBING ITEMS'**

Sr. No.	Materials description	Make	Price per Unit in INR (Inclusive Taxes)
1	CPVC pipe 1"	Supreme/Kasta	
2	CPVC pipe 2"	Supreme/Kasta	
3	CPVC pipe 1/2"	Supreme/Kasta	
4	CPVC pipe 3/4"	Supreme/Kasta	
5	CPVC Tee 1"	Supreme/Kasta	
6	CPVC Elbow 1"	Supreme/Kasta	
7	CPVC bend 1"	Supreme/Kasta	
8	CPVC Tee 2"	Supreme/Kasta	
9	CPVC Elbow 2"	Supreme/Kasta	
10	CPVC bend 2"	Supreme/Kasta	
11	CPVC Tee 1/2"	Supreme/Kasta	
12	CPVC Elbow 1/2"	Supreme/Kasta	
13	CPVC bend 1/2"	Supreme/Kasta	
14	CPVC Tee 3/4"	Supreme/Kasta	
15	CPVC Elbow 3/4"	Supreme/Kasta	
16	CPVC bend 3/4"	Supreme/Kasta	
17	PVC pipe 1"	Supreme/Kasta/Jain irrigation	
18	PVC pipe 2"	Supreme/Kasta/Jain irrigation	
19	PVC Tee 1"	Supreme/Kasta/Jain irrigation	
20	PVC Elbow 1"	Supreme/Kasta/Jain irrigation	
21	PVC bend 1"	Supreme/Kasta/Jain irrigation	
22	PVC Tee 2"	Supreme/Kasta/Jain irrigation	
23	PVC Elbow 2"	Supreme/Kasta/Jain irrigation	
24	PVC bend 2"	Supreme/Kasta/Jain irrigation	
25	Garden pipe 2"	-	
26	GI clips 3"	-	
27	GI clips 2"	-	
28	Pillar cock size 1/2" (CP) long body	Jugar/parryware/Hindware	
29	Bib cock 1/2" (CP)	Jugar/parryware/Hindware	
30	Hand faucet 1/2" (CP)	Jugar/parryware/Hindware	
31	WC cover	Jugar/parryware/Hindware	
32	Flush tank	Jugar/parryware/Hindware	
33	Flush tank canceled type (with full accessory)	Jugar/parryware/Hindware	
34	Water tap mixer	Jugar/parryware/Hindware	
35	Basin tap mixer	Jugar/parryware/Hindware	
36	Angle cock 1/2"	Jugar/parryware/Hindware	

37	Angle cock 1"	Jugar/parryware/Hindware	
38	Ball valve 2" brass	Jugar/parryware/Hindware	
39	Gate valve 2" brass	Jugar/parryware/Hindware	
40	Ball valve 1"	Jugar/parryware/Hindware	
41	Gate valve 1"	Kisan	
42	Garden pipe 1"	-	
43	Clips for garden pipe 1"	-	
44	Clips for garden pipe 2"	-	
45	Waste pipe 32mm (PVC)	Jugar/parryware/Hindware	
46	Waste coupling 3" & 4"	Jugar/parryware/Hindware	
47	RO cum chiller filters-20"	Aqua guard(Eureka Forbes)/Blue mount/Hitech	
48	RO cum chiller membrane	Paintear/Dove/CSM/TFC	
49	RO cum chiller pipe 3/8	Hitech	
50	RO cum chiller pipe 1/4	Hitech	
51	Western type WC- P trap	Jugar/parryware/Hindware	
52	Western type WC- S trap	Jugar/parryware/Hindware	
53	Bath showers	Jugar/parryware/Hindware	
54	Western type WC- S trap with flush tank	Jugar/parryware/Hindware	
55	CPVC/ APVC pipe solvent 50 ml (for fixing pipes & etc.) 5 CPVC and 5 APVC	Supreme/Kasta	
56	Battery-1.5V	Duracell/ everady	
57	Drill mchine	Bosch	
58	Monky player	taparia	
59	Pipe range 12"	-	
60	Pipe range 14"	-	
61	Pipe range 18"	-	
62	Hammer 300g	-	
63	Taflon tape 3/4 "	-	
64	Connection pipe CPVC 18"	Jugar/parryware/Hindware	
65	Connection pipe CPVC 24"	Jugar/parryware/Hindware	
66	Connection pipe hand spray 1meter	-	
67	Wisher PVC pipe late connection	-	

NOTE:

1. Taxes & Other charges: Inclusive as mentioned above.
2. Firm should quote the price FORD i.e. price till IITI.
3. Firm will submit the rate list as an when revised.

Date:**Signature of the Tenderer with Seal & Address**


 प्रशासनिक अधिकारी
 Administrative Officer
 भारतीय प्रौद्योगिकी संस्थान इन्दौर
 Indian Institute of Technology Indore

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

To, _____

Sub: Acceptance of Terms & Conditions of Tender. Tender Reference No: _____

Name of Tender / Work: - _____

Dear Sir,

1. I / We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your department/ organizations too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We do hereby declare that we have quoted our firm rates inclusive of taxes if not mentioned extra.
7. I/We agree to hold this offer open until **180 days** and shall be bound to supply/commission/install the equipment and dispatch the same within the specified period.
8. I/We agree to supply and commission/install the equipment and complete the whole of the work and hand over to the purchaser within the stipulated period, after receipt of intimation regarding acceptance of this tender/receipt of supply/service order.
9. **I/We agree that in case if we fail to deliver the goods/complete the work within the specified period, then institute shall be liable to claim liquidated damages from me/us by invoking EMD.**
10. I /
We certify that all information furnished by the our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)

PERFORMANCE SECURITY FORMAT

To,

.....
WHEREAS (name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of contract no. dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the contract;

AND WHEREAS we have agreed to give the supplier such a bank guarantee:

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We further undertake to pay the Purchaser any money so demanded notwithstanding any dispute or disputes raised by the supplier(s)/vendor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the supplier(s)/vendor(s) shall have no claim against us for making such payment.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

This guarantee shall be valid until the day of 20.....

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Bank and address of the Branch

Phone No., Fax No. & e-mail id.

